

**Information Sheet on Personal Data Collected in Connection with the Provision of Reproductive Technology /Donation Procedure**

**Purposes for which Personal Data may be Used**

1. The personal data that a RT centre (“the Centre”) collects in connection with the provision of RT /donation procedure may be used for the following purposes -
  - (a) all procedures (including administrative and treatment procedures) appertaining to the provision of the relevant RT /donation procedure;
  - (b) the keeping and maintaining of register(s) and/or record(s), and the provision of documents, records, data and information to the Council on Human Reproductive Technology (“the Council”) and other governmental or statutory bodies, as may be required under the Human Reproductive Technology Ordinance (Cap. 561) (“the Ordinance”) and its subsidiary legislation (including the Human Reproductive Technology (Licensing) Regulation), other laws of Hong Kong, and/or the code of practice published from time to time by the Council;
  - (c) the communication between the RT centre and its clients;
  - (d) where the service of another laboratory licensed by the Council for the purpose is engaged for the carrying out of sperm washing/pre-implantation genetic diagnosis (PGD) procedure, the provision of documents, records, data and information to the said laboratory for such purpose;
  - (e) revelation to persons duly authorized by the Council in inspection(s) conducted by the Council for the purpose of determining whether to grant or renew licence(s) to the Centre;
  - (f) revelation to persons duly authorized by the Council for the purpose of investigation or inquiry into complaints or information with which the Centre is involved; and
  - (g) in the event that the licence of the Centre is revoked or suspended, or in the event that the Centre for any reason becomes unable to continue to provide reproductive technology services to its clients, the provision of documents, records, data and information to a backing up centre appointed by the Centre and/or the Council for follow-up arrangements to be made.

**Classes of Persons to whom Personal Data May be Transferred**

2. The personal data provided to the RT centre may be transferred to the Council and/or other parties who become necessary recipient(s) thereof for the purposes mentioned in the first paragraph above.

**Whether the Supply of Personal Data Obligatory**

3. The supply of such personal data to the RT centre as it may require is obligatory. If the client fails or refuses to supply the data, the RT centre may refuse to carry out the RT procedure requested.

### **Access to Personal Data**

4. The provider(s) of the data has/have the right of access and correction with respect to the personal data provided, as provided for under sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486). Such right of access may include the right to obtain a copy of such data.

### **Enquiries**

5. Reference of enquiries (name, address and telephone no. of contact person) concerning the personal data collected by the RT centre, including access thereto and correction thereof, should be provided to the parties providing the data.